



REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF AGRARIAN REFORM

Tunay na Pagbabago sa Repormang Agraryo



INVITATION TO BID FOR THE PROCUREMENT OF LAPTOP COMPUTERS FOR OFFICE PRODUCTIVITY

Reference Number: PBD-DAR-2025-10

1. The **Department of Agrarian Reform (DAR)**, through the proposed **General Appropriations Act of 2025** intends to apply the sum of **Philippine Pesos Five Million Nine Hundred Ninety-Nine Thousand Eight Hundred Eighty Pesos (₱5,999,880.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **PROCUREMENT OF LAPTOP COMPUTERS FOR OFFICE PRODUCTIVITY** Reference Number: PBD-DAR-2025-10 comprised of the following:

Item No.	Item Description	Total Qty.	Approved Budget for the Contract (ABC) in PhP
1.	Laptop Computers	120 units	5,999,880.00
TOTAL			5,999,880.00

Bidders are required to bid on the complete package. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Department of Agrarian Reform** now invites bids for the above Procurement Project. Delivery of the goods is required **thirty (30) calendar days** upon receipt of Notice to Proceed (NTP). Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the RA 12009 and its IRR.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the DAR-BAC Secretariat and inspect the Bidding Documents at the address given below from Monday to Friday between 8:00 am to 5:00 pm.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **June 19, 2025** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Philippine Pesos Ten Thousand Pesos only (PhP 10,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees through the presentation of the original copy of the official receipt issued by DAR not later than the date of bid submission.
6. The Department of Agrarian Reform will hold a Pre-Bid Conference on **June 26, 2025 at 10:00 a.m.**, face to face, at the **Ministers Conference Room, 3rd Floor, Main Building, DAR**

Central Office, Elliptical Rd., Quezon City, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **July 08, 2025, at 10:00 a.m.** **Late bids shall not be accepted.**
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be conducted face to face on **July 08, 2025, at 10:30 a.m.** at the **Ministers Conference Room, 3rd Floor, Main Building, DAR Central Office, Elliptical Rd., Quezon City**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The Department of Agrarian Reform reserves the right to reject any and all bids, declare failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of RA 12009 and its IRR, without hereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

Atty. Shiela Mae Gerapusco

Head, DAR-BAC B Secretariat

Procurement Division Office

Ground Floor, DAR Central Office

Elliptical Road, Diliman, Quezon City

Telephone Numbers: 4453-8300/4455-5840; 89281011 or Mobile No.: 09667812052

Email address: **darco.bacsecretariat.b@gmail.com**

12. You may visit the following websites:

For downloading of Bidding Documents: www.dar.gov.ph www.philgeps.gov.ph

June 18, 2025



ATTY. QUINTIN O. MAGSICO, JR.

Assistant Secretary, Finance & Management Office (FMO)

for Finance & Management Service (FMS) &

Procurement-Related Services

Chairperson, Bids & Awards Committee